



7th September 2026

JOB OPPORTUNITIES

Volunteer Efforts for Development Concerns (**VEDCO**) in partnership with GOAL and Wageningen Environmental Research (WENR), with-funding from Embassy of the kingdom of Netherlands is implementing a project titled “Sustaining Gains and Continuing Services for Smallholder Farmers (SGCF) in Mbale, Bududa and Bulambuli districts. The project focuses on supporting Small Holder farmers, Farmer organizations, Cooperatives, VSLAs, SACCOs and District local governments.

VEDCO is seeking to recruit suitably qualified, experienced, dynamic and highly motivated individuals for the following positions:

No.	Job Details	Qualification & Experience	Key Result Areas
1.	Job Ref: VED – 2026–SGCF – 01/07 Title: Project Coordinator Report to: Programs Director Contract period: 1 year but renewable No. of positions: 01	1. A Bachelor’s degree in Agriculture, Agri-business, Agricultural Economics or Social Sciences. 2. A Master’s degree in Agricultural related disciplines will be an added advantage. 3. A minimum of 5 years working experience in Agriculture, Livelihoods, Environmental and Land Use Management 4. Good knowledge of Value chain actors and market linkages and related issues. 5. At least 3 years’ experience in Programme/Project planning and management. 6. Good communication and networking skills and ability to advocate on issues. 7. Proven track record of leadership skills,	1. Take lead in coordination and implementation of the project activities as spelt out in the SGCF project design. 2. Provide technical guidance and support to project staff in the implementation of project activities in line with the SGCF project design, VEDCO mandate and strategic plan. 3. Train and provide technical support to small holder farmers to achieve higher income and resilient livelihoods to climate and market deficiencies. 4. Develop project operational work plans/ budgets and write progress reports in line with SGCF project design and objectives. 5. Develop and maintain an updated data base of the project activities.

		project management, budget and resource management. 8. English and the area local language is a MUST Critical Competences: 1. Strong initiative and self-motivation required, with a commitment to teamwork and effectiveness within a dynamic multi-disciplinary project. 2. Coordination, Monitoring and Evaluation skills. 3. Excellent report writing skills 4. Good decision making and problem-solving skills 5. Ability to work under minimum supervision 6. Demonstrated people management and supervisory skills. 7. Strong interpersonal skills.	6. Conduct annual project staff performance appraisals in line with VEDCO Human Resource Manual.
2.	Job Ref: VED–2026–SGCF–02/07 Title: MEAL/ Data Assistant Report to: Project Coordinator Contract period: 1 year but renewable No. of positions: 01	1. A Bachelor degree in Statistics, Quantitative Economics or Social Sciences. 2. A Post Graduate, especially in Monitoring and Evaluation is an added advantage. 3. At least 5 years’ experience in Project monitoring, evaluation and reporting. 4. At least 3 years’ experience in the design and implementation of M&E/MIS in development projects, leaning to Agricultural sector development. 5. Three years experience in designing tools	1. Monitor development of farmer groups and their transformation into legally recognized institutions 2. Collect and analyze group data from select project sites using PME techniques. 3. Monitor and evaluate project activities as defined by the project document. 4. Conduct baseline survey and situation analysis for new areas. 5. Organize quarterly/bi-annual review meetings and planning at sub-county and district levels. 6. Build capacity of female and male farmer groups

		and strategies for data collection, analysis and production of high-quality reports. Critical Competencies 6. Proven ICT skills, especially in the conceptualization, utilization and maintenance of Management Information Systems using Monitoring Visualization, and database software. 7. Expertise in analysing data using statistical software. 8. Robust Capacity building & facilitation skills. 9. Unwavering commitment to data-driven program monitoring & evaluation. 10. Very good analytical skills	in participatory M& E tools. 7. Keep up-to-date group and beneficiaries' database and documentation of case studies, success stories and best practices. 8. Participate in the training of female and male farmers in the field and maintain an elaborate database of the project
3.	Job Ref: VED – 2026–SGCF – 03/07 Title: Finance/Administration support. Report to: Project Coordinator Contract period: 1 year but renewable No. of positions: 01	1. Bachelor of Commerce, Bachelor of Business Administration with a bias in Accounting and Bachelor of accounting and finance 2. A Certified Public Accountant (CPA or ACCA). 3. At least 5 years of experience in financial and project accounting work, solid experience in budgeting, planning and reporting on donor funded projects. 4. Good knowledge of financial and accounting regulations and procedures of the GOU. Critical Competencies 5. Proven knowledge and use of accounting	1. Compile regional office financial reports and submit them to coordination office in line with VEDCO and donors specified period and program documents / requirements. 2. Prepare periodical financial reports for programme/project activities and submit to the Finance Manager. 3. Provide technical assistance to the programme/project staff during budgeting and planning sessions in accordance with the VEDCO financial policy. 4. Maintain and update a filing system for all accounts documents in line with the financial policy. 5. Provide administrative support services to regional staff to ensure smooth running of operations 6. Take a lead role in the implementation of regional field activities as scheduled with the regional team 7. Manage and coordinate human, material and finance

		softwares. 6. Excellent communication, writing and presentation skills as well as a demonstrated commitment to team work. 7. Ability to meet targets/objectives within specified timeframes. 8. High degree of integrity and honesty.	resources of the region office in line with VEDCO mandate. 8. Provide technical assistance during programme budgeting process and ensure proper management of programme resources in line with organization mandate.
5.	Job Ref: VED – 2026–SGCF – 05/07 Title: Field Extension Officers Report to: Project Coordinator Contract period: 1 year but renewable No. of positions: 5	1. A Bachelor’s degree in Agriculture, Agri-Business, Social Sciences or development studies 2. At least 3 years’ work experience in project implementation. 3. Possession of a valid Motor cycle driving permit (Class A) 4. English and the area local language is a MUST Critical Competencies 5. Possess excellent interpersonal, communication, public speaking, and strategic planning skills required. 6. Demonstrated ability to manage multiple priorities, deadlines, tasks efficiently.	1. Development and training of the farmer groups, clusters. (Mobilizations, profiling and validation) 2. Linking the farmer groups to the financial institutions, formation and training of VSLA groups and SACCOs. 3. Identification and registration of beneficiaries 4. Setting up of demonstration plots (gardens), using hands on approach and demo yield data collection. 5. Documentation-writing weekly, monthly and quarterly reports 6. Coordinating the work of the Community based trainers assigned to the area of work/ coverage. 7. Guiding farmers on viable enterprise selection and Business plan development. 8. Development and support to the Local seed businesses. 9. Linkages of the farmer group to the seed breeders/input dealers.

		7. Ability to work under minimum supervision 8. Should be computer-literate with knowledge in Word, Excel, and PowerPoint. 9. Possess a valid riding permit 10. English and the area local language is a MUST	
7.	Job Ref: VED – 2026–SGCF – 07/07 Title: Safeguarding/GESI Focal point. Report to: Project Coordinator Contract period: 1 year but renewable No. of positions: 01	1. A degree in Humanities, Social Sciences, Development Studies, or any other related field. 2. Proven experience in safeguarding, child protection, Protection from Sexual Exploitation and Abuse (PSEA), Sexual and Gender-Based Violence (SGBV), or Monitoring, Evaluation, Accountability and Learning (MEAL), particularly within humanitarian or insecure settings. 3. Demonstrated experience in leading or participating in safeguarding investigations in development and/or humanitarian contexts. Knowledge & Skills 4. English and the area local language is a MUST Critical Competencies 1. Excellent data management and analysis skills, with proficiency in Microsoft Office Suite and other relevant software. 2. Excellent data management and analysis skills, with proficiency in Microsoft Office Suite and other relevant software.	1. Identify safety hazards at the place of work. 2. Managing Concerns- Receiving, assessing, and documenting reports or suspicions of abuse from staff, volunteers, or members. 3. Making Referrals- Escalating critical incidents and submitting formal referrals to local authorities, police, or child protection agencies. 4. Policy Implementation- Keeping the organization's safeguarding and prevention policies up to date and aligned with current laws. 5. Training and Education- Leading staff inductions, running awareness programs, and ensuring team members know how to spot and report signs of harm. 6. Safe Recruitment- Helping screen new hires, checking references, and ensuring background vetting processes are met

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| | | <ol style="list-style-type: none"> 3. Strong documentation and report writing skills in English, with attention to detail and confidentiality. 4. Ability to communicate complex and sensitive information clearly and appropriately to diverse audiences. 5. Skilled in facilitating safeguarding training and awareness sessions for staff, partners, and community stakeholders. High level of integrity, empathy, and commitment to safeguarding principles. | |
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APPLICATION PROCESS

Interested and duly qualified candidates should submit their applications, detailed CVs with addresses of three (3) traceable referees and copies of relevant academic credentials to; vedcohr@gmail.com and vedco@vedcouganda.org not later than 5:00pm, **24th September 2026**.

Applications should be addressed to the Human Resource Manager, Volunteer Efforts for Development Concerns (VEDCO), P.O Box 1244 Kampala. Please quote the job reference for the position you are applying for.

NOTE:

- VEDCO is an equal opportunity employer.
- All jobs are based in the Mbale, Bududa and Bulambuli districts.
- Only short-listed applicants will be contacted.